



**ANNUAL GENERAL MEETING OF THE COUNCIL OF THE COLLEGE OF
PHYSIOTHERAPISTS OF ONTARIO**

MINUTES

June 28-29, 2022

College Boardroom and Virtually via Zoom and YouTube

In-person Attendees

Theresa Stevens, Physiotherapist, President
Jennifer Clifford, Physiotherapist, Vice-President
Anna Grunin, Physiotherapist
Katie Schulz, Physiotherapist
Karen St. Jacques, Physiotherapist
Hervé Cavanagh, Physiotherapist
Paul Parikh, Physiotherapist, Academic (Virtual
June 29)
Nitin Madhvani, Public
Carole Baxter, Public

Virtual Attendees

Tyrone Skanes, Public
Jesse Finn, Public
Janet Law, Physiotherapist
Dennis Ng, Physiotherapist
Sharon Gabison, Physiotherapist, Academic
(Regret June 29)

Regrets:

Richard O'Brien, Public
Laina Smith, Public

Staff

Rod Hamilton, Registrar
Anita Ashton, Deputy Registrar
Zoe Robinson
Joyce Huang
Taylor Turner

Recorder:

Barbara Hou

Zoom Guests:

Gary Rehan, Physiotherapist (June 28)
Jim Wernham, Physiotherapist (June 28)
Antoinette Megens, Physiotherapist (June 28)
Dr. Rebecca Goldfarb, IEPT Research (June 29)
Geoff Clute, Auditor Hilborn (June 29)

June 28, 2022

1:00 pm. Welcome

The President welcomed all members and opened the meeting with the College's Land Acknowledgement Statement and College's commitment to the Public Interest mandate. Members were asked to declare any conflict of Interest; none were declared.

**1.0 Approval of the Agenda
Motion 1.0**

It was moved by A. Grunin and seconded by K. St. Jacques that:



The agenda be accepted as presented with the possibility for changes to the order of items to address time constraints.

CARRIED.

2.0 President's Report

T. Stevens, the President, provided an update on the following items:

- College's membership status with the Canadian Alliance of Physiotherapy Regulators (CAPR) Board of Directors.
- Council in a Special Meeting in May approved in principle the exam format of a structured interview with scenarios along with an updated blueprint for the development of the Ontario Clinical Exam.
- Council and committee member performance reviews were conducted to support the committee slate development process.
- For the current fiscal year, the Executive Committee determined that the President should attend the CNAR conference in the fall to support upcoming work anticipated for Council.
- The Executive Committee directed staff to consider an alternative conference attendance model to support Council learning.
- Overview of the Council feedback from the March 2022 Council meeting.

3.0 Registrar's Report

R. Hamilton, the Registrar, provided an update on the following items:

- Ministry of Health ending covid masking mandate and other directives
- 2022 Office of Fairness Commission Risk Assessment of the College non-compliance risk as 'medium', and the Colleges response noting the cancellation of the national clinical examination and finding alternative registration processes.
- Bill 106- New requirements for Colleges, amendments to Regulated Health Professions Act (RHPA)
- Law Society examination preparation lawsuit
- Professional regulation and governance: Ontario College of Social Workers and Social Service Workers (OCSSSW) governance review report
- College initiatives and projects
 - Regulation amendment proposal-next steps



- Webinar to provide information on the development and implementation of the Ontario Clinical Exam (OCE) and the College's exam exemption policy
- Webinar with other regulatory health colleges on equity, diversity and inclusion.
- Staffing updates
- Office Space Lease update
- Committee meeting's quorum challenges

4.0 Motion 2022-2026 Strategic Plan: Initiatives and Measures

4.0

In the March 2022 meeting, Council approved a new strategic plan for 2022-2026 that included an updated mission statement, vision and value statements, along with four strategic priorities.

Joyce Huang, Strategic Projects Manager provided an overview of the strategic planning process highlighting the proposed Initiatives and Measures for Year 1.

It was noted that while the work to develop and deliver the Ontario Clinical Exam does not appear on the list of strategic projects, it remains an important priority for the College and is work that will take place and will require substantial resources that which staff is tasked with to prioritize for the Projects for Year 1.

It was moved by D. Ng and seconded by K. Schulz that:

Council approves the proposed initiatives for the 2022-2026 strategic plan and the proposed measures for year 1.

CARRIED.

5.0 Council Education: Finance

As part of ongoing Council education, Zoe Robinson, Director of Corporate Services provided Council with an overview of learning how to read Audited Financial Statements.

6.0 Motion Consent Agenda

6.0

The consent agenda was brought forward in the materials for review and approval. The Executive Committee minutes of March 8, 2022, and Q4 Program Area and Committee Reports for January to March 2022 were accepted with no comments.



It was moved by T. Skanes and seconded by H. Cavanagh that:

Council approves the meeting minutes of March 23-24, 2022, and May 18, 2022.

CARRIED.

Gary Rehan, CAPR Board Representative for Ontario provided Council with an annual summary of CAPR activities which included:

- Temporary interruption of CPO membership with CAPR
- Physiotherapy Competency Examination (PCE) Blueprint 2018
- CAPR Board revised Terms of Reference for evaluations committee
- Transition to a new electronic record management system
- Governance review
- 2021 cancellation of the virtual clinical exam due to technical difficulties
- New projects and initiatives: Innovation Agenda

7.0 Annual General Committee Report 2022-2023

Committee Chairs provided an annual report on committee activities including projects undertaken in the past year.

This included:

- Executive Committee
- Registration Committee
- Quality Assurance Committee
- Patient Relations Committee
- Inquiries, Complaints and Reports Committee
- Discipline and Fitness to Practise Committee
- Finance Committee

Council accepted the reports with no comments.

Day one of the Council meeting was adjourned at 3:50 p.m.

9.00 am.

June 29, 2022

The meeting was called to order and resumed by the President, Theresa Stevens.

8.0 Qualitative Research: The Internationally Educated Physiotherapist Experience

Dr. Rebecca Goldfarb presented the qualitative research findings on the experience of Internationally Educated Physiotherapists when



practicing in the Canadian context with the current practice model. Taylor Turner, Communications Specialist highlighted College initiatives to address the key learnings from the research.

It was noted that the importance of IEPT research work is valuable in helping the College make informed decision-making within the scope of Entry to Practice.

9.0 Motion Approval of the 2022-2023 Committee Slate
9.0

Council discussed the proposed 2022-2023 Committee slate.

It was moved by K. St. Jacques and seconded by D. Ng that:

CARRIED.

Council approves the 2022-2023 Committee Slate.

Executive Committee	Theresa Stevens, PT, Chair Jennifer Clifford, PT Vice-President Herve Cavanagh, PT Carole Baxter, Public Nitin Madhvani, Public
Inquiries, Complaints and Reports Committee (ICRC)	Gary Rehan, PT, non-council, Chair Dennis Ng, PT Katie Schulz, PT Tyrone Skanes, Public Carole Baxter, Public Anastasia Newman, PT, non-council Tammy Morrissey, PT, non-council
Discipline and Fitness to Practise Committee	James Wernham, PT, non-council, Chair Nitin Madhvani, Public Jesse Finn, Public Laina Smith, Public Carole Baxter, Public Richard O'Brien, Public Karen St. Jacques, PT Anna Grunin, PT Herve Cavanagh, PT Janet Law, PT Paul Parikh, PT Sharon Gabison, PT Katie Schulz, PT Daniel Negro, PT, non-council Angelo Karalekas, PT, non-council



Quality Assurance Committee	Richa Rehan, PT, non-council Nicole Graham, PT, non-council Sue Grebe, PT, non-council Felix Umana – PT, non-council Theresa Kay – PT, non-council Antoinette Megens, PT, non-council, Chair Dennis Ng, PT Jennifer Clifford, PT Richard O'Brien, Public Laina Smith, Public Venkadesan Rajendran, PT, non-council
Registration Committee	Tyrone Skanes, Public, Co-Chair Katie Schulz, PT, Co-Chair Paul Parikh, PT Jesse Finn, Public Carole Baxter, Public Shalini Lobo, PT, non-council
Patient Relations Committee	Karen St. Jacques, PT, Chair Anna Grunin, PT Richard O'Brien, Public
Finance Committee	Greg Heikoop, PT, non-council Janet Law, PT, Chair Theresa Stevens, PT Jennifer Clifford, PT Anna Grunin, PT Nitin Madhvani, Public Jesse Finn, Public

J. Finn joined virtually at 10:00 am

10.0 Ontario Clinical Exam

Amanda Pinch, Examinations Manager provided a status update on the following work items highlighting:

- Development of the Ontario Clinical Exam
- Sherbrooke Exam
- Registration Committee Exemption Policy

11.0 Registration and Administrative Fee Motion 11.0

R. Hamilton, Registrar presented Council with background on the College's current increase in demand for regulatory services and an increase in other costs in line with the cost of living. At the current fee



levels, it is projected that the College will fall below the minimum required reserve level by the end of the fiscal year 2026.

The Finance Committee with support from the Executive Committee recommends that Council considers an increase in the College's registration-related fees to offset the increasing costs.

Council discussed and deliberated the threshold for the registration fee increase and agreed that an increase in these fees was necessary for the sustainability of the College.

It was moved by N. Madhvani and seconded by T. Skanes that:

Council approves a proposed increase in the Independent Practice Certificate registration fee to \$635 and all other registration-related fees by 10.5% effective April 1, 2023.

D. Ng asked for his vote to be recorded: D. Ng voted against this motion.

Staff noted in accordance with the Health Professions Procedures Code, fees defined in the by-laws will be circulated for stakeholder consultation. The proposed changes will be brought back to Council for final approval at a forthcoming meeting in September.

CARRIED.

J. Clifford left the boardroom at 1:00 pm.
D. Ng left the virtual meeting at 2:00 pm.

12.0 Audited Annual Financial Statements ending March 31, 2022
Motion 12.0

Geoff Clute, from the College's auditor Hilborn, provided an overview of the audited financial statements ending March 31, 2022.

The auditor noted that the College received a clean audit, and no concerns were identified in the audit conducted virtually.

It was moved by J. Law and seconded by A. Grunin that:

The Council approves the 2021-2022 Audited Financial Statements ending March 31, 2022.

CARRIED.

13.0 Practice Advisory Service Scoping review and needs assessment



Fiona Campbell, Senior Practice Advisor provided Council with an overview of the Practice Advice Service review.

14.0 Members' Motion/s

None

It was moved by N. Madhvani that the Council meeting be adjourned.
The meeting was adjourned at 2:00 pm.

CARRIED.

Adjournment

Theresa Stevens, President