



**EXECUTIVE COMMITTEE MEETING  
MINUTES**

**August 10, 2022**

Virtual via Zoom

<b>Present:</b>	Theresa Stevens, PT Chair	<b>Staff:</b>	Anita Ashton, Deputy Registrar
	Jennifer Clifford, PT		Lisa Pretty
	Herve Cavanagh, PT		Joyce Huang
	Nitin Madhvani, Public	<b>Guest:</b>	Richard Steinecke, Legal Counsel
	Carole Baxter, Public	<b>Recorder:</b>	Barbara Hou

**Welcome Public Interest, Conflict of interest, and Confidentiality**

T. Stevens, Chair, called the meeting to order at 4:32 pm.  
Members were asked to declare any conflict of interest; none were declared.

**1.0 Approval of Agenda**

**Motion 1.0**

It was moved by J. Clifford and seconded by H. Cavanagh that the agenda be accepted. **CARRIED.**

**2.0 Appointment of Interim Registrar**

**Motion 2.0**

The President shared condolences on the passing of the Registrar, Rod Hamilton. Richard Steinecke, legal counsel for the College provided a brief background on the by-law requirement to appoint an interim registrar, making note that the person shall be an employee of the College. Mr. Steinecke also noted that the position held statutory duties, therefore it is important to make an appointment quickly when the position becomes vacant.

It was moved by H. Cavanagh and seconded by J. Clifford that:

**CARRIED.**

The Executive Committee appoints Anita Ashton as the Interim Registrar effective immediately.

**3.0 Adjournment**

J. Clifford motioned to adjourn the meeting at 4:38 pm.

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Theresa Stevens, Chair