



**MEETING OF THE COUNCIL OF THE COLLEGE OF
PHYSIOTHERAPISTS OF ONTARIO**

MINUTES

December 15-16, 2021

College Boardroom & Virtually via Zoom

In-Person attendees:

Theresa Stevens, President
Jennifer Clifford, Vice-President
Hervé Cavanagh, PT
Anna Grunin, PT
Nitin Madhvani, Public

Guests:

Richard Steinecke, SML
Gary Rehan, CAPR Board Rep

Zoom attendees:

Sharon Gabison, PT
Janet Law, PT
Katie Schulz, PT
Dennis Ng, PT
Paul Parikh, PT
Karen St. Jacques, PT
Carole Baxter, Public
Myles MacLeod, Public
Richard O'Brien, Public
Tyrone Skanes, Public
Jesse Finn, Public

Staff

Rod Hamilton, Registrar
Anita, Ashton, Deputy Registrar
Justin Rafton
Zoe Robinson

Recorder:

Barbara Hou
Justin Rafton

December 15, 2021

1:30 PM. Welcome

The President welcomed all members and opened the meeting with the College's Land Acknowledgement Statement

1.0 Approval of the Agenda

Motion It was moved by N. Madhvani and seconded by H. Cavanagh that:

the agenda be accepted as presented with the possibility for changes to the order of items to address time constraints.

CARRIED.

2.0 Canadian Alliance of Physiotherapy Regulators (CAPR) update

G. Rehan, the College's CAPR Board representative provided Council with an organizational update. Council was informed that CAPR did not have plans to offer virtual clinical exams in the immediate future. In addition, CAPR had made the request to all of its member regulators for a loan of 1.4 million dollars in order to ensure continued viability and provision of services. G. Rehan then answered Council's queries specifically relating to CAPR's financial assistance request.

3.0 Motion to go In-Camera pursuant to Section 7(2)(b) of the Health Professions Procedural Code

Motion It was moved by D. Ng and seconded by T. Skanes that:

Council move in camera pursuant to section 7(2)(e) of the Health Professions Procedural Code for discussion of financial matters and personal matters of



such a nature that the harm created by the disclosure would outweigh the desirability of adhering to the principle that meetings be open to the public.

CARRIED.

It was moved by N. Madhvani that the Council meeting be recessed for the day ending at 4:07 pm.

CARRIED.

9:00 am.

December 16, 2021

The meeting was called to order and resumed by the President

4.0 CAPR Membership and Contingency planning

Motion H. Cavanagh declared a conflict of interest and exited the meeting.

CAPR is the provider of credentialing, written, and clinical examination services for all provincial physiotherapy regulators in Canada.

As a member regulator, the College received a request from CAPR to provide financial assistance in order to support its continued operations. The COVID pandemic and ongoing public health restrictions have had a significant impact on CAPR's ability to administer the clinical exam, cancelling all in-person exams in 2020 before multiple failed attempts to administer virtual exams in 2021.

The Executive Committee recommended that Council agree to pay its 2022 CAPR membership fee and registrant levy only. Staff would also be directed to begin exploring the delivery of credentialing and examination services. This was intended as a risk mitigation strategy in the event that CAPR was unable to continue to provide such services to the College.

Council deliberated CAPR's request and proposed approach. Council agreed in providing financial support through payment of its membership fee and levy.

It was moved by K. St. Jacques and S. Gabison that Council:

- Agree to pay the CAPR membership fee and per registrant levy, and ask for a guarantee that CAPR will continue to provide evaluation services (credentialing and written examinations);
- Direct staff to immediately begin exploring the delivery of credentialing and exam services by the College as an alternative, and bring forward a plan by March Council meeting, and
- Release the resources necessary for staff to do this work.

CARRIED.

H. Cavanagh returned to the meeting.

5.0 Short-Term Alternative Examination Options

Council discussed and considered potential alternatives to the CAPR clinical exam in the short term to work through the backlog of candidates waiting to take the clinical exam. The Executive Committee recommended two options for Council's consideration: approval of the University of Sherbrooke exam as



an alternative and commencing work to develop a clinical exam based on elements of the Quality Assurance Program.

Motion **University of Sherbrooke Exam**

5.1 Council discussed the final examination available through the University of Sherbrooke. The examination could be made available for French speakers only.

It was moved by J. Clifford and seconded by T. Skanes that:

Council approves the University of Sherbrooke Final Comprehensive exam as an approved exam for registration in independent practice. **CARRIED.**
N. Madhvani joined the meeting at 10:50 am.

Motion **Alternative Entry to Practice Assessment**

5.2 In October, Council considered an option to designate the current Quality Assurance (QA) program as an exam for the purpose of registration in independent practice. Assessment consultant Leanne Worsfold was invited to the meeting and provided Council with a comprehensive presentation on exam development of an alternative clinical exam using elements of the QA program. Council further discussed the potential proposal and asked questions of the consultant.

It was moved by A. Grunin and seconded by J. Finn that:

Council approves the operational work and funding requirements to establish a clinical exam based on elements of the QA program. **CARRIED.**

6.0 **Canadian Institute of Health Information (CIHI) Data Sharing**

Motion CIHI plays an important role in the collection, compilation and distribution on health human resource data that is used to plan and make improvements in health care, health system performance and population health across Canada. This is provided while ensuring privacy protection of registrants and ensuring confidentiality.

R. Hamilton provided Council with an updated agreement provided by CIHI for Council approval. It was noted that the proposed renewal of the College's agreement with CIHI would now continue in perpetuity and included an update to CIHI's Information Quality Framework approach.

It was moved by N. Madhvani and seconded by K. Schulz that:

Council approves the contract renewal of the CIHI data sharing agreement. **CARRIED.**

7.0 **Presidents Report**

T. Stevens, President provided an update on the following:

- Completion of councillors 1 on 1 check-in;
- Council meeting evaluation results;
 - A high-level overview of post council survey results was provided.



- External stakeholder discussions.
 - Outreach sessions with Ontario Physiotherapy Association (OPA);
 - CAPR leadership on the administration of future clinical exams;
 - Consultant Leanne Worsfold regarding alternative exam; development; and
 - Consultation with legal counsel and psychometrician on exam alternative.

M. MacLeod left the meeting at 11:50 am

8.0 Investment Overview- RBC Dominion Securities

Bill Quinn, Investment advisor provided Council with a long-term strategy overview of the College's current investment amidst the public health crisis.

9.0 Registrars Report

R. Hamilton provided an update on the following:

- Equity, Diversity, and Inclusion (EDI) College Initiatives update;
 - Internal staff workgroup created to lead internal initiatives and a staff survey;
 - Dedicated College webpage on EDI; and
 - Evaluated research on registrants' needs outside of Canada
- Operations update;
 - Melissa Collimore, Registration Manager is going on parental leave, and Melanie Liu has joined the staff to assist in the transition;
 - Elicia Persaud and Joyce Huang returned from parental leave, working in Governance and Strategic planning initiatives; and
 - New investigator Sara Mask joined the Professional conduct team.

10.0 Consent Agenda

Motion The consent agenda was brought forward in the materials for review and approval.

The President requested for the Inquiries, Complaints and Reports Committee (ICRC) and Registration Committee reports to be removed for further discussion.

Gary Rehan, ICRC Chair provided a verbal report informing Council that the committee is in good health.

T. Skanes, Chair of the Registration Committee presented to Council highlighting the delayed administration of the clinical exam and the Committee's decision on December 7th, 2021, approving an exemption provision in regulation, and resulting policy change.

It was moved T. Skanes and seconded by S. Gabison that:



Council approved the consent agenda including:

- The Council meeting minutes of October 14, 2021, be approved;
- The Q2 Committee Reports be approved.

CARRIED.

11.0 FY 2022 Q2 Financial Management Report

Z. Robinson, Director of Corporate Services presented on the College's financials summarizing the Statement of Operations at the end of Quarter 2, September 30, 2021.

12.0 Council Education: Practice Advice

F. Campbell and M. Catherine-Fraser, Practice Advisors presented on the College's Practice advice service available for the public, registrants, and stakeholders.

13.0 College Performance Measurement Framework (CPMF) update

Joyce Huang, Strategic Projects Manager and Justin Rafton, Policy & Governance Manager provided Council with an overview and background on the CPMF, and a review of the ministry's feedback for the Year One (2020) College submission. Some improvement initiatives highlighted for 2021 include Council/committee eligibility module; public interest rationale in briefing notes; publishing Executive Committee meeting minutes and improved remediation tracking with the new QA program.

For the 2021 CPMF, the new focus areas include Diversity, Equity and Inclusion; risk management; and the use of technology and cybersecurity. Staff will be working on compiling data for the College's Year 2 CPMF submission. The proposed submission will be brought back for review at Council's March 2022 meeting.

14.0 Members' Motion/s

None

It was moved by N. Madhvani that the Council meeting be adjourned. The meeting was adjourned at 3:30 PM.

CARRIED.

Adjournment

Theresa Stevens, President