



**EXECUTIVE COMMITTEE MEETING  
MINUTES**

**September 16, 2021**

Zoom Teleconference & Office Boardroom

**Present:** Theresa Stevens, PT Chair (in person)  
Jennifer Clifford, PT  
Katie Schulz, PT  
Tyrone Skanes, Public  
Nitin Madhvani, Public

**Staff:** Rod Hamilton, Registrar (in person)  
Anita Ashton  
Zoe Robinson  
Justin Rafton  
Evguenia Ermakova

**Recorder:** Barbara Hou

**12:00PM**

**Welcome**

Reminder of confidentiality and conflict of interest

**1.0 Approval of the agenda**

**Motion**

It was moved by K. Schulz and seconded by J. Clifford that the agenda be approved.

**CARRIED.**

**2.0 Approval of Executive Committee meeting minutes of June 9 and 16, 2021; and August 24, 2021.**

**Motion**

It was moved by T. Skanes and seconded by K. Schulz that the minutes from the June 9 and 16, 2021, and August 24, 2021 Executive Committee meetings be approved.

**CARRIED.**

**3.0 Presidents Report**

T. Stevens, President provided an update on the following:

- CAPR virtual clinical exam cancellation;
- Letter from Ontario PT Academic community regarding Code of Conduct issues. President & Registrar met with Program Chairs to address and resolve concerns;
- Letter from the Office of Fairness Commissioner;
- Strategic planning project aimed to be completed by consultant group Optimus SBR for December Council meeting;
- Meeting with CEO and Presidents of Canadian Physiotherapy Association (CPA) and Ontario Physiotherapy Association (OPA);
- Call for a Special Council meeting on September 20, 2021 to update Council on CAPR exam cancellation and seek direction on alternative options.



#### **4.0 Registrars Report**

R. Hamilton, Registrar provided a comprehensive background on the ongoing CAPR exam delay/cancellation issue. As noted, a clinical examination is a requirement set in the Physiotherapy Act, and relates to labour mobility. The update then focused on the different alternative options for consideration:

- Circulation of a Request for Proposal for the development and administration of an alternative clinical exam;
- Proposal of a regulatory amendment to potentially exempt exam requirement, though considered a long term solution;
- Collaboration with other provincial regulators to administer an alternative examination in a shared fashion, with assistance from CAPR;
- Consideration by the Entry to practice working group on other ad-hoc examinations in Alberta, British Columbia and Quebec exam; and
- Exemption provision for Registration Committee to grant independent practice certificates.

#### **5.0 FY 2022- Q1 Financial Report**

The Executive Committee recommends Council accept the FY 2022 Q1 Financial Report.

The President noted that for expense approval going forward, all Council and committee members must submit their claims within 30 days. Beyond the timeline, the matter will be addressed by the President and subject to Council's approval.

#### **6.0 Corporate Office Space update**

##### **Motion**

Since the beginning of the Covid-19 pandemic in March 2020, CPO staff have been working remotely, leaving the College's corporate office space underutilized. Zoe Robinson, Director of Corporate Services presented on the College's current corporate office space needs and consideration for relocation. The options proposed was to sublease the office and move, or share the office with other Colleges and stay. The Executive Committee deliberated both options and recommended staff further examine each possibility further. Pending Council direction, staff would recommend an action plan at the next Executive Committee meeting, allowing Council to make a decision in December 2021.

It was moved by J. Clifford and seconded by T. Skanes that the Executive Committee recommends to Council that CPO management examines in further detail both option 1 (sublease and move) and option 2 (share and stay).

**CARRIED.**



## **7.0 Council Meeting Consent Agenda**

### **Motion**

Justin Rafton, Manager of Policy and Governance provided the committee with a background on the use of consent agendas, as part of the College Performance Management Framework (CPMF) action item list. Aligning with common board meeting governance practices, a trial use of a consent agenda process can expedite the approval of such items to ensure meeting efficiency and support discussion times for other items.

It was moved by K. Schulz and seconded by T. Skanes that the Executive committee recommends Council adopt a trial use of the consent agenda process for Council meetings.

**CARRIED.**

## **8.0 Indigenous Land Acknowledgement**

### **Motion**

At the February 16, 2021 Council meeting, Council approved the development of an Indigenous Land Acknowledgement statement. Evguenia Ermakova, Policy Analyst presented on the development of such a land acknowledgment statement following an environmental scan of other Ontario health regulatory colleges and review by a consultant.

It was moved by J. Clifford and seconded by K. Schulz that the Executive committee recommends the use of a land acknowledgment statement for Council approval.

**CARRIED.**

## **9.0 Equity, Diversity and Inclusion (EDI) Position statement**

### **Motion**

At the February 16, 2021 Council meeting, Council also approved the development of a position statement on Equity, Diversity, and Inclusion (EDI). Evguenia Ermakova presented a summary of the background work in the development and the different elements included within the statement. The Executive committee provided feedback to acknowledge EDI work be a community-centered approach in decision-making.

It was moved by N. Madhvani and seconded by K. Schulz that the Executive committee recommends that Council approve and adopt the position statement on Equity, Diversity, and Inclusion (EDI).

**CARRIED.**

## **10.0 Licensure as it Relates to Cross Border Care**

Under the current Canadian Cross Border Memorandum of Understanding (MOU), a physiotherapist must be registered in all jurisdictions where the patient is located and receiving care, either virtually or in person. A proposal has been raised for a licensure option where physiotherapists who wish to deliver in-person and or virtual care anywhere in Canada only have to be registered in one province.



At their November 2020 meeting, the Executive Committee directed staff to further review the proposal in relation to its public interest rationale, and the risks and benefits for patients to access and utilize virtual care.

Anita Ashton, Deputy Registrar provided a background of licensure options CPO can explore to implement such a proposal. This change would permit physiotherapists to be registered in the primary Canadian jurisdictions with no additional secondary registration to provide cross-border care. In turn, it will allow for flexibility in the ability of patients to access and obtain care.

The Executive Committee supported a further discussion at Council on the issue of cross-border licensure for in-person and virtual care. It was also discussed that this element becomes part of the College's strategic priorities over the next several years in its development of a new strategic plan.

**11.0 Appointment of Academic Council Member**  
**Motion**

The former academic representative from the University of Toronto had resigned and Sharon Gabison had been selected as their replacement. The Executive Committee reviewed the recommendation for this appointment, in anticipation of a written resolution to Council to approve the appointment.

It was moved by T. Skanes and seconded by J. Clifford that the Executive Committee recommend Sharon Gabison from the University of Toronto to be appointed to Council by written resolution.

**CARRIED.**

**12.0 Revision to Committee Slate 2021-2022**  
**Motion**

It was moved by J. Clifford and seconded by K. Schulz that the Executive Committee recommend that Council approve the following amendment to the Committee Slate:

- Appoint public member Richard O'Brien to the Inquiries, Complaints and Reports, Discipline & Fitness to Practise committees;
- Appoint academic member Sharon Gabison to the Registration, Discipline & Fitness to Practise committees; and
- Remove Paul Parikh from the Registration Committee.

**CARRIED.**

**Adjournment**

The meeting was adjourned at 4:30 pm.

Theresa Stevens, Chair