



**EXECUTIVE COMMITTEE MEETING
MINUTES**

September 1, 2022

Virtual via Zoom & College Boardroom

Present: Theresa Stevens, PT Chair (In-person) **Staff** Anita Ashton, Interim Registrar
Jennifer Clifford, PT (Virtual) **virtual:** Zoe Robinson
Nitin Madhvani, Public (In-person) Joyce Huang
Carole Baxter (In-person) Elicia Persaud
Herve Cavanagh (In-person) **Recorder:** Barbara Hou (In person)

Guest Rob Luke, Allen Leigh Consulting
(Virtual)

Welcome Public Interest, Conflict of interest, and Confidentiality

T. Stevens, Chair, called the meeting to order at 9:00 am.
Members were asked to declare any conflict of interest; none were declared.

1.0 Approval of the agenda

Motion 1.0

It was moved by J. Clifford and seconded by C. Baxter that:

The agenda be accepted with the possibility of changes to the order of items to address time constraints.

CARRIED.

2.0 Approval of the Executive Meeting Minutes of June 9, 2022; June 16, 2022, and August 10, 2022

Motion 2.0

It was moved by J. Clifford and seconded by T. Stevens that:

The Executive Committee meeting minutes of June 9, 2022, June 16, 2022, and August 10, 2022, be approved.

CARRIED.

3.0 Presidents Report

T. Stevens, President provided an update on the following items:

- With the passing of Registrar, Rod Hamilton, the Executive met on August 10, 2022, and appointed Anita Ashton as the Interim Registrar
- Special Council meeting in August, Council approved the Ontario Clinical Exam as an approved clinical exam for registration in



Independent Practice and approved in principle an exam fee of \$1985

- Ministry of Health and opportunities for PTs to broaden their scope of practice
- University of Toronto Master of Physical Therapy Induction Ceremony Class of 2024
- Council feedback from June 2022 Council Meeting
- Council Operations Survey for the past year

4.0 Interim Registrar's Report

A. Ashton, Interim Registrar provided an update on the following items:

- Concerns about the increase in corporate ownership in medical practices and health regulators urged to act
- Health Minister directs College of Physicians and Surgeons of Ontario (CPSO) and College of Nurses of Ontario (CNO) to present plans to speed up registration for internationally trained workers to address the health-care staffing shortage
- New priorities for the Ministry of Health relevant to health care regulation
- Future of Licensure – ongoing work at other organizations
- Ontario Health's interest in exploring the scope of practice, discussions with the Ontario Physiotherapy Leadership Consortium (OPLC) and Ontario Physiotherapy Association (OPA)
- Notice of an application made by a registrant to the Human Rights Tribunal of Ontario (HRTO)
- College initiatives and projects: Organizational review and restructure
- Organizational risk as the College is short of public-appointees
- Staffing update
- Executive search with consultant Rob Luke of Allan Leigh Consulting
- Update on the Ontario Clinical Exam registration launch on August 22, 2022
- Update on the Registration Committee Exemption Policy

A. Ashton also responded to questions about these updates from Executive Committee members.

5.0 Amended Committee Slate

Motion

5.0

E. Persaud, Governance Analyst provided the Executive Committee with a proposed revised committee slate in response to the departure of non-council committee member Shalini Lobo.



It was moved by N. Madhvani and seconded by H. Cavanagh that:

The Executive Committee recommends that Council appoints Einat Meidan, Juliana Castro and Sharon Gabison to the Registration Committee and approve the amended committee slate, effective September 23, 2022.

CARRIED.

6.0 Council Member Conference Attendance
Motion 6.0

E. Persaud, Governance Analyst presented the Executive Committee with an updated Council member conference attendance process which includes:

- New form for submission of interest
- An updated scoring tool to assist the Executive Committee with the selection process
- New key learning report template for Council members to complete after attending a conference to include in the Council package
- New timelines for call for interest for Council members to have adequate information in supporting submissions

The rationale for the change is to increase transparency and objectivity of the process to ensure Council member share their key learnings in a way that is meaningful to Council.

Staff noted that non-council member conference attendance will be brought back for discussion at a forthcoming meeting in November.

It was moved by J. Clifford and seconded by H. Cavanagh that:

The Executive Committee adopts the proposed Council member conference attendance process effective September 2022.

CARRIED.

7.0 Registration Fee Increase Consultation

In June 2022, Council approved the Finance Committee's recommendation to increase the Independent Practice Certificate registration fee to \$635 and all other registration-related fees by 10.5% effective April 1, 2023. The recommendation came in light of the changing financial position of the College and the need to maintain the required level of operating reserves into the future.



J. Huang, Strategic Projects Manager presented the Executive Committee with an interim update on the fees by-laws currently in circulation for stakeholder comments.

Council will be presented with the full summary in the upcoming September 23rd meeting and will be asked to formally approve the updated by-law.

8.0 Exam Fees By-Law: Approval in Principle

Motion 8.0

In December 2021, Council approved work to develop a clinical exam for Ontario to respond to the unavailability of the CAPR Physiotherapy Competency Exam—Clinical exam. In August 2022 Council in a special meeting considered and approved in principle an exam fee of \$1985. In addition, staff also identified other administrative fees. As required in the *Health Professions Procedural Code*, the defined fees related to the Ontario Clinical Exam were drafted in a new by-law.

J. Huang, Strategic Projects Manager provided the Executive Committee with an overview of the development of various fees associated with the exam. It was noted that the Registration Committee considered and approved various policies that deal with exam fees at their August meeting. Legal counsel assisted the College in drafting a new by-law to define fees related to the Ontario Clinical Exam.

It was moved by C. Baxter and seconded by N. Madhvani that:

The Executive Committee recommends that Council approve the new exam fees by-law in principle.

Following Council approval in principle, the by-law will be circulated for stakeholder consultation and feedback and then will be considered again by Council for formal approval in December.

CARRIED.

9.0 Establishing an Examinations Committee

Motion 9.0

In the creation of an Ontario Clinical Exam, it is proposed that Council establish a new Examinations Committee (a non-statutory committee) to provide ongoing oversight of the development, administration, and implementation of a fair, valid, and reliable exam program.



J. Huang, Strategic Projects Manager presented to the Executive Committee of the proposed Terms of Reference. The Executive committee considered and deliberated on the proposed committee composition. It was suggested that one publicly appointed member of the Council was sufficient to bring a patient and public perspective rather than having a second member of the public on the Committee. The Executive Committee also suggested other minor changes to the draft Terms of Reference for greater clarity.

It was moved by H. Cavanagh and seconded by C. Baxter that:

The Executive Committee recommends that Council establish a new Examinations Committee and approve the proposed Terms of Reference Policy with the amendment as discussed.

CARRIED.

10.0 CEO Recruitment

The Executive Committee moved to an *in-camera* discussion pursuant to section 7(2)(d) of the *Health Professions Procedural Code*.

Consultant Rob Luke of Allen Leigh Consulting joined the meeting at 1:00 pm. No staff were present for the discussion.

Adjournment

The meeting was adjourned at 3:00 pm.

Theresa Stevens, Chair